

Business Connection

Brought to you by the Workforce Connection of Central New Mexico

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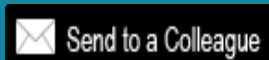
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About Us

WCCNM manages a business driven system whose mission is to deliver HR services that contribute to an overall healthy economic environment.



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Albuquerque

501 Mountain Rd NE
Albuquerque, NM 87102
505-843-1900

Bernalillo

301 Rail Runner Ave
Bernalillo, NM 87005
505-771-2160

Los Lunas

428 S. Los Lentes Rd SE
Los Lunas, NM 87031
505-212-9115

New Mexico Workforce Connection

Bernalillo, Sandoval, Valencia, Torrance Counties

Search Our Website for the Perfect Resume!

One of the most robust tools that we have to offer within the WCCNM online system is our resume search feature. Our website houses thousands of resumes for individuals with a variety of education and skill levels. Hundreds of applicants have four year degrees or higher; over 500 are fluent in Spanish and we estimate that at least 400 resumes are updated or added every day. The following is a brief guide on how to find the most qualified applicants for your open positions:



Start by logging in to your account at www.jobs.state.nm.us (if you do not have an account or need assistance accessing an account, please call Richard Smith at 505-843-1939). Click on "Resume Search" in the menu on the left.

You will see tabs for "Advanced Resume Search" and "Quick Resume Search." A Quick Resume search is the best option if you will be looking for a candidate by keyword only. We suggest that you use this option when there is a very particular skill, software or previous job title that the candidate must possess (for example, "QuickBooks" or "Journeyman").

Using the Advanced Resume Search will allow you to filter resumes in a variety of categories. We suggest that you leave the "Occupation" dropdown menu blank (this area is better suited for use by WCCNM business consultants who are familiar with the O*Net occupational database). However, we encourage you to use the many other search criteria options, which include:

- Salary - ensure that you find a candidate with the correct expectations.
- Veteran Status - hire a hero!
- Resume modification date - search our system weekly and use this option so as not to duplicate your results.
- Willingness to Travel - great for truckers, trade workers and sales representatives.
- Driver's License Type - find a driver with a required CDL.
- Typing Speed - many candidates will also have a certificate from our center verifying WPM.
- Security Clearance - essential for government contractors.

Our goal is to help employers connect with the best candidate for the job. If you would like further assistance in using our search engine, please call us at the Workforce Connection today!

Partner Spotlight: WIA Youth Program

With the help of the business community, young people ages 16-21 have the opportunity to develop new skills through a comprehensive work service program. What's the benefit to you? Aside from the opportunity to mentor and make a difference in a young person's life, the youth will work for your company for up to 450 hours ... subsidized by

Moriarty

777 Old US Route 66
Moriarty, NM 87035
505-832-6774

the program! All participants are required to attend basic employment skills training prior to being placed with your company. The program ensures they will learn basic customer service skills, responsibilities of having a job and employer expectations. All that's left is to train them on how to do the job and provide mentoring for the development of new skills. To find out more about how you can be involved in this opportunity, contact Louise Lopez at llopez@ydinm.org.



Still looking for the right employee?

Are you spending too much money on recruitment efforts? With our employment services as a registered employer, you have the opportunity to participate in Job Fairs, and Individual Employer Recruiting Events. Our two major job fairs have proven to be successful for many employers, with over 1000 job seekers in attendance.



"...Happy to see that our Albuquerque store had the greatest application response thus far for the stores opening this summer. **You and your team played an important role.**"

Brandon Wickersham - Gordmans Manager of New Stores

"...We had an **overwhelmingly successful job fair** and appreciate all the efforts that you and your team exerted to make the event what it was! It was great working with you and are proud to inform you that **we have approximately 60 candidates in the pre-employment screening process.**"

LeeAnna Fresquez - Frezquez Companies

"...I was so impressed with how organized it was from start to finish; from directions, information, parking, etc, everything was well managed and **showed true professionalism.**"

MaryAnn Smith - Department of Health Turquoise Lodge Hospital

Whether you are looking for one employee or 500 employees, we can accommodate your needs. In Albuquerque contact Business Outreach Lead Margaret Sachs at Margaret.sachs@state.nm.us or 843-1903, in other counties please contact your local office to inquire about our next event or plan one of your own.

Remember - there is no charge for services provided or facilities utilized by businesses or job seekers!

Veterans are a good hire...

We have all seen the data on the current state of the workforce: there are thousands of people without jobs, yet businesses are still struggling to fill open positions. At the Workforce Connection, one of the many ways we help employers recruit for these positions is to remind them of the extraordinary skills, experience and training that our returning servicemen bring to the workplace.

Veterans are accustomed to working under pressure and many have been tasked with making significant decisions while facing a myriad of uncertain circumstances. Creative problem-solving, critical thinking and attention to detail are hallmarks of the veteran skill set.



Our government and its partners within the workforce system want to help you employ veterans, so we encourage you to learn more about initiatives like [Joining Forces](#), [Hiring Our Heroes](#) and [The VOW to Hire Heroes Act of 2011](#) as well as the [tax credits](#) available for hiring veterans. For more information and to start recruiting a veteran today, please contact Veteran Representative Victor Baca at 505-843-1948 or victori.baca@state.nm.us.

We hope you found this edition informative and we welcome any and all feedback. If there is anything you would like to see addressed in our future issues please [contact us via email](#) or by phone at 505-843-1900.

Sincerely,
Business Services Team
Workforce Connection of Central New Mexico

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